

**Purchase Order Request for Proposals (PORFP)  
Hardware 2012 Master Contract**

Section 1 –General Information			
<b>PORFP Number: (ADPICS PO Number)</b>	<b>QOOP7406870 (Corrected)</b>		
<b>PORFP Type:</b>  (Select one category from drop down list)	<b>Fixed Price</b>		
<b>Functional Area/s (FA) for this PORFP:</b>  (Check all that apply)	<input type="checkbox"/> FA I (Servers / Associated Peripherals) <input type="checkbox"/> FA II (Printers / Associated Peripherals) <input type="checkbox"/> FA III (Network Communication Equipment) <input type="checkbox"/> FA IV (Installation / Training) + FA I <input type="checkbox"/> FA IV + FA II <input type="checkbox"/> FA IV + FA III <input checked="" type="checkbox"/> FA IV + FA V (Manufacturer’s Extended Warranty) <input type="checkbox"/> FA V		
<b>Manufacturer Name</b>	Citrix		
<b>Designated Small Business Reserve?(SBR):</b>  (Select “Yes” or “No” from drop down list)	NO		
<b>Minority Business Enterprise (MBE) Goal for FA IV Below (See “Hardware 2012 Master Contract MBE Participation Worksheet”):</b>			0 %
<b>PORFP Issue Date:</b> mm/dd/yyyy	05/17/2017	<b>PROPOSAL DUE DATE and TIME:</b>	06/12/2017 @2:00PM
<b>Place of Performance:</b>	DPSCS Data Center 1201 Reisterstown Rd., Bldg F Pikesville, MD 21208		
<b>Special Instructions:</b>	N/A		
<b>Security Requirements (if applicable):</b>	NO		
<b>Invoicing Instructions:</b>	SEND ALL INVOICES TO DPSCS/ITCD-FINANCE 6776 REISTERSTOWN RD., SUITE 209 BALTIMORE, MD 21215 PLEASE INSERT PO NUMBER <b>QOOP7406870</b> ON ALL INVOICES		
Section 2 – Agency Point of Contact (POC) Information			
<b>Agency / Division Name:</b>	Department of Public Safety and Correctional Services, Procurement Services		
<b>Agency POC Name:</b>	Arthur E. Petersen, Jr.	<b>Agency POC Phone Number:</b>	410-339-5929
<b>Agency POC Email Address:</b>	Arthur.petersen@maryland. gov	<b>Agency POC Fax:</b>	410-339-5071
<b>Agency POC Mailing Address:</b>	300 E. Joppa Rd., Suite 1000 Towson, MD 21286		

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<b>Section 3 – Delivery Address / Work Site POC Information (if different from above)</b>				
<b>Agency On-site Contact Name:</b>	John Halley	<b>Agency On-site Phone Number:</b>	410-585-2944	
<b>Agency On-site Email Address:</b>	<a href="mailto:John.Halley@maryland.gov">John.Halley@maryland.gov</a>	<b>Agency On-site Fax:</b>		
<b>Agency On-site Address:</b>	DPSCS – ITCD 1201 Reisterstown Rd., Bldg. F Pikesville, MD 21208			
<b>Section 4 – Scope of Work</b>				
<b>FA I –Servers, and Associated Peripherals (Provide product specifications below. If some or all specifications are unknown, Master Contractors may propose products based on a detailed description in the Business Need / Required Functionality field*)</b>				
<b>*Business Need / Required Functionality</b>				
<b>Product Name</b>	<b>Product Description</b>	<b>Model #</b>	<b>Qty</b>	<b>Due Date mm/dd/yyyy</b>
1.				
2.				
3.				
<b>FA II - Printers and Associated Peripherals (Provide product specifications below. If some or all specifications are unknown, Master Contractors may propose products based on a detailed description in the Business Need / Required Functionality field*)</b>				
<b>*Business Need / Required Functionality</b>				
<b>Product Name</b>	<b>Product Description</b>	<b>Model #</b>	<b>Qty</b>	<b>Due Date mm/dd/yyyy</b>
1.				
2.				
3.				
<b>FA III - Network Communication Equipment (Provide product specifications below. If some or all specifications are unknown, Master Contractors may propose products based on a detailed description in the Business Need / Required Functionality field*)</b>				
<b>*Business Need / Required Functionality</b>				
<b>Product Name</b>	<b>Product Description</b>	<b>Model #</b>	<b>Qty</b>	<b>Due Date mm/dd/yyyy</b>
1.				

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2.				
3.				
<b>FA IV – Installation and Training Services</b> (Provide a detailed description of required services and deliverables and include MBE goal listed above. MBE goal should be calculated only on FA IV value.)				
<b>Installation / Training Services</b>		<b>Deliverables</b>	<b>Start Date</b> mm/dd/yyyy	<b>End Date</b> mm/dd/yyyy
1.				
2.				
3.				
<b>FA V - Manufacturer's Extended Warranty</b> (Provide a detailed description of warranty requirements and deliverables)				
<b>Warranty Requirements</b>		<b>Deliverables</b>	<b>Start Date</b> mm/dd/yyyy	<b>End Date</b> mm/dd/yyyy
1. Annual Hardware support for Citrix Netscaler <b>(4 Appliances)</b>  <b>See Specifications Attachment</b>		Technical support including software updates and bug fixes	07/01/2017	06/30/2020
2.				
3.				
<b>Section 5 – Evaluation Criteria – Technical Proposal</b> (Provide a list of evaluation criteria in descending order of importance)				
<b>Evaluation Criteria</b>				
1. Vendor award shall be based on the lowest offered price.				
2.				
3.				
<b>Basis for Award Recommendation</b>				
The agency POC will recommend award to the lowest responsive responsible Master Contractor and initiate and deliver a PO to the selected Master Contractor.				