

**Purchase Order Request for Proposals (PORFP)
COTS Software Master Contract
060B2490021**

Section 1 –General Information			
PORFP Number: (ADPICS PO Number)	Q00P7405521		
PORFP Type: (Select one category from drop down list)	Fixed Price		
Functional Area/s (FA) for this PORFP: (Check all that apply)	<input type="checkbox"/> FA I COTS Software <input type="checkbox"/> FA II Installation and Training Services <input checked="" type="checkbox"/> FA III Manufacturer’s Software Maintenance		
Manufacturer Name	BMC Software / Remedy		
Designated Small Business Reserve?(SBR): (Select “Yes” or “No” from drop down list)	No		
PORFP Issue Date: mm/dd/yyyy	03/24/17	PROPOSAL DUE DATE and TIME:	04/4/17
Place of Performance:	Department of Public Safety and Correction Services Information Technology and Communication 6776 Reisterstown Road, Suite 209 Baltimore MD. 21215		
Special Instructions:	**Do not bill until term begins**		
Security Requirements (if applicable):	None		
Invoicing Instructions:	SEND ALL INVOICES TO DPSCS/ITCD-FINANCE 6776 REISTERTOWN RD., SUITE 211 BALTIMORE, MD 21215 PLEASE INSERT PO NUMBER Q00P7405521 ON ALL INVOICES		
Section 2 – Agency Point of Contact (POC) Information			
Agency / Division Name:	Department of Public Safety and Correctional Services - OSEC		
Agency POC Name:	Arthur E. Petersen, Jr.	Agency POC Phone Number:	410-339-5929
Agency POC Email Address:	arthur.petersen@maryland.gov	Agency POC Fax:	410-339-5071
Agency POC Mailing Address:	300 East Joppa Rd Suite 1000 Towson MD 21286		
Section 3 – Delivery Address / Work Site POC Information (if different from above)			
Agency On-site Contact	Kim Valenzia	Agency On-	410-585-3408

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Name:		site Phone Number:	
Agency On-site Email Address:	Kim.valenzia@maryland.gov	Agency On-site Fax:	
Agency On-site Address:	6776 Reisterstown Rd., Suite 209 Baltimore MD 21215		
Section 4 – Scope of Work			
FA I – COTS Software (Provide product specifications below. If some or all specifications are unknown, Master Contractors may propose products based on a detailed description in the Business Need / Required Functionality field*)			
*Business Need / Required Functionality			
Product Name	Product Description	Version	Release
1.			
2.			
3.			
FA II – Installation and Training Services Provide a detailed description of required services and deliverables			
*Business Need / Required Functionality			
Installation /Training	Deliverables	Start Date	End Date
1.			
2.			
3.			
FA III – Manufacturer’s Software Maintenance (Provide a detailed description of warranty / Maintenance requirements and deliverables)			
Warranty / Maintenance Requirements	Deliverables	Start Date mm/dd/yyyy	End Date mm/dd/yyyy
1. BMC Software Remedy	P/N LP787180 BMC CONTINUOUS SUPPORT FOR BMC REMEDY MIGRATOR	10/01/17	09/30/18
2. BMC Software/ Remedy	(OTY. 4) P/N LP983850 BMC CONTINUOUS SUPPORT FOR BMC REMEDY SERVICE DESK AND AR SYSTEM FIXED 5-PK LSN	10/01/17	09/30/18

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3. BMC Software/ Remedy	(QTY.10) P/N LP987328 BMC CONTINUOUS SUPPORT FOR BMC REMEDY SERVICE DESK AND AR SYSTEM FIT 5-PK LSN	10/01/17	09/30/18
4. BMC Software/ Remedy	(QTY 1) P/N LP994512 BMC CONTINUOUS SUPPORT FOR BMC REMEDY SERVICE DESK APPLICATION AND AR SYSTEM	10/01/17	09/30/18
5. BMC Software/ Remedy	(Qty.1) P/N LP979541 BMC CONTINUOUS SUPPORT FOR BMC REMEDY SERVICE DESK APPLICATION AND AR SYSTEM DEV LSN	10/01/17	09/30/18
6. BMC Software/ Remedy	(Qty.1) P/N LP1166097 BMC CONTINUOUS SUPPORT FOR BMC SERVICE LEVEL MANAGEMENT AND BMC REMEDY FLASHBOARDS	10/01/17	09/30/18
7. BMC Software/ Remedy	(Qty.1) P/N LP1166099 BMC CONTINUOUS SUPPORT FOR BMC SERVICE LEVEL MANAGEMENT AND BMC REMEDY FLASHBOARDS DEV LSN	10/01/17	09/30/18
8. BMC Software/ Remedy	(Qty. 5) P/N LP1166100 BMC CONTINUOUS SUPPORT FOR BMC SERVICE LEVEL MANAGEMENT FIXED 1- PK DEV LSN	10/01/17	09/30/18
9. BMC Software/ Remedy	(5) P/N LP1166100 BMC CONTINUOUS SUPPORT FOR BMC SERVICE LEVEL MANAGEMENT FIXED 1- PK DEV LSN	10/01/17	09/30/18
Evaluation Criteria			
1. Vendor award shall be based on offered price.			
2.			
3.			

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Basis for Award Recommendation

The agency POC will recommend award to the lowest responsive and responsible Master Contractor. The agency POC will initiate and deliver a PO to the selected Master Contractor.