

**Purchase Order Request for Proposals (PORFP)
COTS Software Master Contract**

Section 1 – General Information			
PORFP Number: (ADPICS PO Number)	Q00P7404582		
PORFP Type: (Select one category from drop down list)	Fixed Price		
Functional Area/s (FA) for this PORFP: (Select one category from drop down list)	<input checked="" type="checkbox"/> FA I – COTS Software <input type="checkbox"/> FA II – Installation and Training Services <input type="checkbox"/> FA III – Manufacturer’s Software Maintenance		
Manufacturer Name (Enter one manufacturer only per PORFP)	ORACLE		
Designated Small Business Reserve?(SBR): (Select “Yes” or “No” from drop down list)	No		
PORFP Issue Date: mm/dd/yyyy	01/18/2017	PROPOSAL DUE DATE AND TIME:	02/08/2017 @ 2:00PM
Place of Performance:	DPSCS-ITCD 6776 Reisterstown Rd., Suite 209 Baltimore, MD 21215		
Special Instructions:	Do Not Invoice Until Contract Term Begins.		
Security Requirements (if applicable):	NO		
Invoicing Instructions:	SEND ALL INVOICES TO DPSCS/ITCD-FINANCE 6776 REISTERSTOWN RD., SUITE 211 BALTIMORE, MD 21215 PLEASE INSERT PO NUMBER Q00P7404582 ON ALL INVOICES		
Section 2 – Agency Point of Contact (POC) Information			
Agency / Division Name:	Department of Public Safety and Correctional Services, Information Technology & Communications Division		
Agency POC Name:	Arthur E. Petersen, Jr.	Agency POC Phone Number:	410-339-5929
Agency POC Email Address:	arthur.petersen@maryland. gov	Agency POC Fax:	410-339-5071
Agency POC Mailing Address:	DPSCS OSEC - Procurement 300 E. Joppa Rd., Suite 1000 Towson, MD 21286		

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Section 3 – Delivery Address / Work Site POC Information (if different from above)					
Agency On-site Contact Name:	Art Ray	Agency On-site Phone Number:	410-585-2929		
Agency On-site Email Address:	Art.ray@maryland.gov	Agency On-site Fax:			
Agency On-site Address:	DPSCS-ITCD 6776 REISTERSTOWN RD., SUITE 209 BALTIMORE, MD 21215				
Section 4 – Scope of Work					
FA I – COTS Software (Provide product specifications below. If some or all specifications are unknown, Master Contractors may propose products based on a detailed description in the Business Need / Required Functionality field*)					
*Business Need / Required Functionality		Encryption for Offender Case Management System (OCMS)			
Product Name	Product Description	Version #	Release #	Quantity of Licenses	Due Date mm/dd/yyyy
1. Oracle Advanced Security plus 1 year support	Encryption Module – Perpetual Processor License			28	02/08/2017
2.					
3.					
FA II – Installation and Training Services (Provide a detailed description of required services and deliverables)					
Installation / Training Services		Deliverables	Start Date mm/dd/yyyy	End Date mm/dd/yyyy	
1.					
2.					
3.					
FA III - Manufacturer’s Software Warranty / Maintenance (Provide a detailed description of warranty / maintenance requirements and deliverables)					
Warranty / Maintenance Requirements		Deliverables	Start Date mm/dd/yyyy	End Date mm/dd/yyyy	

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**Section 5 – Evaluation Criteria – Technical Proposal
(Provide a list of evaluation criteria in descending order of importance)**

Evaluation Criteria

1. Vendor award shall be based on offered price.
- 2.
- 3.

Basis for Award Recommendation

The agency POC will recommend award to lowest responsive Master Contractor. The agency POC will initiate and deliver a PO to the selected Master Contractor.